

**LAFAYETTE PARISH CONVENTION
AND VISITORS COMMISSION
Lafayette, Louisiana**

Financial Report

Year Ended December 31, 2009

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 8/11/10

TABLE OF CONTENTS

	Page
Independent Auditors' Report	1 - 2
 BASIC FINANCIAL STATEMENTS	
 GOVERNMENT-WIDE FINANCIAL STATEMENTS (GWFS)	
Statement of net assets	5
Statement of activities	6
 FUND FINANCIAL STATEMENTS (FFS)	
Fund description - governmental fund	
Balance sheet - governmental fund	9
Reconciliation of the governmental fund balance sheet to the statement of net assets	10
Statement of revenues, expenditures, and changes in fund balance- governmental fund	11
Reconciliation of the statement of revenues, expenditures, and changes in fund balance of the governmental fund to the statement of activities	12
Fund descriptions - fiduciary funds	
Statement of fiduciary assets and liabilities - agency funds	14
 Notes to basic financial statements	 15-25
 REQUIRED SUPPLEMENTARY INFORMATION	
Budgetary comparison schedule - general fund	27
 OTHER SUPPLEMENTARY INFORMATION	
OTHER FINANCIAL INFORMATION	
Balance sheets - governmental fund	30
Statements of revenues, expenditures, and changes in fund balance- governmental fund	31
General Fund - budgetary comparison schedule - revenues	32
General Fund - budgetary comparison schedule- expenditures	33-36
 INTERNAL CONTROL, COMPLIANCE AND OTHER MATTERS	
Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <u>Government Auditing Standards</u>	38-39
Schedule of prior and current audit findings, and management's corrective action plan	40-41

KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Russell F. Champagne, CPA*
Victor R. Stevens, CPA*
P. Troy Courville, CPA*
Gerard A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Miron, CPA*

Tynes E. Miron, Jr., CPA
Allen J. LaBry, CPA
Albert R. Legar, CPA, PFS, CSA*
Penny Angelle Scruggins, CPA
Christine L. Cousin, CPA
Mary T. Thibodeaux, CPA
Marshall W. Guidry, CPA
Alan M. Taylor, CPA
James R. Roy, CPA
Robert J. Metz, CPA
Kelly M. Doucet, CPA
Cheryl L. Bartley, CPA, CVA
Mandy B. Self, CPA
Paul L. Delcambre, Jr., CPA
Wanda F. Arcement, CPA
Kristin B. Deuzal, CPA
Richard R. Anderson Sr., CPA
Carolyn C. Anderson, CPA

Retired:
Conrad O. Chapman, CPA* 2008
Harry J. Ciolek, CPA 2007

* A Professional Accounting Corporation

P.O. Box 250
Breaux Bridge, LA 70517

Phone (337) 332-4020
Fax (337) 332-2867

INDEPENDENT AUDITORS' REPORT

OFFICES

183 South Beadle Rd.
Lafayette, LA 70508
Phone (337) 232-4141
Fax (337) 232-8660

450 East Main Street
New Iberia, LA 70560
Phone (337) 367-9204
Fax (337) 367-9206

113 East Bridge St.
Breaux Bridge, LA 70517
Phone (337) 332-4020
Fax (337) 332-2867

200 South Main Street
Abbeville, LA 70510
Phone (337) 893-7944
Fax (337) 893-7948

1234 David Dr. Ste 203
Morgan City, LA 70380
Phone (985) 384-2020
Fax (985) 384-3020

1013 Main Street
Franklin, LA 70538
Phone (337) 828-0272
Fax (337) 828-0290

408 West Cotton Street
Ville Platte, LA 70586
Phone (337) 363-2702
Fax (337) 363-3049

133 East Waddell St.
Marksville, LA 71351
Phone (318) 253-9282
Fax (318) 253-8681

332 West Sixth Avenue
Oberlin, LA 70655
Phone (337) 639-4737
Fax (337) 639-4568

621 Main Street
Pineville, LA 71360
Phone (318) 442-4421
Fax (318) 442-9833

WEB SITE:
WWW.KCSCPCAS.COM

The President and Members of
the Board of Commissioners
Lafayette Parish Convention
and Visitors Commission
Lafayette, Louisiana

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Lafayette Parish Convention and Visitors Commission, as of and for the year ended December 31, 2009, which collectively comprise the Commission's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Commission's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Lafayette Parish Convention and Visitors Commission, as of December 31, 2009, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated, May 21, 2010, on our consideration of the Lafayette Parish Convention & Visitors Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.

Member of:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

Member of:
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

The required supplementary information on pages 26-27 is not a required part of the basic financial statements but is supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

The Lafayette Parish Convention and Visitors Commission has not presented management's discussion and analysis that the Governmental Accounting Standards Board has determined is necessary to supplement, although not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Lafayette Parish Convention and Visitors Commission's basic financial statements. The other supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The balance sheet and the statement of revenues, expenditures and changes in fund balance have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated, in all material respects, in relation to the basic financial statements taken as a whole. The budgetary comparison schedules have not been subjected to auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them. We also have previously audited, in accordance with auditing standards generally accepted in the United States, the Commission's basic financial statements for the year ended December 31, 2008, which are not presented with the accompanying financial statements. In our report dated June 15, 2009, we expressed unqualified opinions on the respective financial statements of the governmental activities, the major fund and the aggregate remaining fund information. In our opinion, the 2008 information presented in the governmental fund financial statements on pages 30-31 is fairly stated in all material respects in relation to the basic financial statements for the year ended December 31, 2008, taken as a whole.

Kolder, Champagne, Slaven & Company, LLC

Certified Public Accountants

Lafayette, Louisiana
May 21, 2010

BASIC FINANCIAL STATEMENTS

**GOVERNMENT-WIDE
FINANCIAL STATEMENTS (GWFS)**

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of Net Assets
December 31, 2009

ASSETS	
Current assets:	
Cash and investments	\$ 3,040,668
Taxes receivable	123,564
Prepaid items	66,647
Lease deposit	<u>350</u>
Total current assets	<u>3,231,229</u>
Noncurrent assets:	
Capital assets, net	<u>417,778</u>
Total assets	<u>3,649,007</u>
LIABILITIES	
Current liabilities:	
Accounts payable	24,779
Deferred revenue	<u>145,798</u>
Total current liabilities	<u>170,577</u>
Noncurrent liabilities:	
Compensated absences payable	<u>6,806</u>
Total liabilities	<u>177,383</u>
NET ASSETS	
Invested in capital assets, net	417,778
Unrestricted	<u>3,053,846</u>
Total net assets	<u>\$ 3,471,624</u>

The accompanying notes are an integral part of the basic financial statements.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of Activities
For the Year Ended December 31, 2009

Expenses:

Culture and recreation -

Personnel	\$ 844,029
Administrative and public affairs	287,807
Tourism program	801,435
Convention program	269,653
Membership	3,129
Winter visitor marketing	50,455
Film commission program	53,726
Sports events	184,895
Gateway	98,000
Festival promotion	82,876
Local awareness	21,912
Special projects	25,000
Unplanned events	<u>219,523</u>
Total expenses	<u>2,942,440</u>

Program revenues:

Fees and service	29,125
Co-op programs	98,795
Cycle Zydeco	161,426
Operating grants and contributions	<u>24,190</u>
Total program revenues	<u>313,536</u>

Net program expense (2,628,904)

General revenues:

Accommodation taxes, levied for general purposes	2,524,095
Interest and investment earnings	12,320
Miscellaneous	<u>2,025</u>
Total general revenues	<u>2,538,440</u>

Change in net assets (90,464)

Beginning net assets 3,562,088

Ending net assets \$ 3,471,624

The accompanying notes are an integral part of the basic financial statements.

FUND FINANCIAL STATEMENTS (FFS)

FUND DESCRIPTION - GOVERNMENTAL FUND

MAJOR FUND

General Fund

The General Fund is used to account for resources traditionally associated with governments which are not required to be accounted for in another fund.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Balance Sheet
Governmental Fund
December 31, 2009

ASSETS

Cash and investments	\$ 3,040,668
Taxes receivable	123,564
Prepaid items	66,647
Lease deposit	<u>350</u>
Total assets	<u>\$ 3,231,229</u>

LIABILITIES AND FUND BALANCE

Liabilities:	
Accounts payable	\$ 24,779
Deferred revenue	<u>145,798</u>
Total liabilities	<u>170,577</u>
Fund balance:	
Reserved for prepaid items	66,647
Designated	1,000,000
Unreserved and undesignated	<u>1,994,005</u>
Total fund balance	<u>3,060,652</u>
Total liabilities and fund balance	<u>\$ 3,231,229</u>

The accompanying notes are an integral part of the basic financial statements.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Reconciliation of the Governmental Fund Balance Sheet
to the Statement of Net Assets
December 31, 2009

Total fund balance for the governmental fund at December 31, 2009	\$ 3,060,652
---	--------------

Total net assets reported for governmental activities in the statement of net assets is different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds. Those assets consist of:

Buildings and improvements, net of \$229,758 accumulated depreciation	\$ 382,776	
Equipment, net of \$183,322 accumulated depreciation	<u>35,002</u>	417,778

General long-term debt of governmental activities is not payable from current resources and, therefore, not reported in the funds. The debt is:

Compensated absences payable	<u>(6,806)</u>
------------------------------	----------------

Total net assets of governmental activities at December 31, 2009	<u>\$ 3,471,624</u>
--	---------------------

The accompanying notes are an integral part of the basic financial statements.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of Revenues, Expenditures, and Changes in Fund Balance-
Governmental Fund
For the Year Ended December 31, 2009

Revenues:	
Taxes	\$ 2,524,095
State grants	24,190
Fees and service	29,125
Co-op programs	98,795
Interest	12,320
Cycle Zydeco	161,426
Miscellaneous	<u>2,025</u>
Total revenues	<u>2,851,976</u>
Expenditures:	
Current -	
Culture and recreation:	
Personnel	842,316
Administrative and public affairs	262,536
Tourism program	801,435
Convention program	269,653
Membership	3,129
Winter visitor marketing	50,455
Film commission program	53,726
Sports events	184,895
Gateway	98,000
Festival promotion	82,876
Local awareness	21,912
Special projects	25,000
Unplanned events	219,523
Capital outlay	<u>179,051</u>
Total expenditures	<u>3,094,507</u>
Deficiency of revenues over expenditures	(242,531)
Fund balance, beginning of year	<u>3,303,183</u>
Fund balance, end of year	<u>\$ 3,060,652</u>

The accompanying notes are an integral part of the basic financial statements.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Reconciliation of the Statement of Revenues, Expenditures, and
Changes in Fund Balance of the Governmental Fund
to the Statement of Activities
For the Year Ended December 31, 2009

Total net change in fund balance at December 31, 2009 per Statement of Revenues, Expenditures and Changes in Fund Balance	\$ (242,531)
The change in net assets reported for governmental activities in the statement of activities is different because:	
Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.	
Capital outlay which is considered expenditures on the Statement of Revenues, Expenditures and Changes in Fund Balance	179,051
Depreciation expense for the year ended December 31, 2009	(25,271)
Governmental funds record long-term debt in the General Long-Term Debt Account Group as opposed to recording debt activity in the fund financial statements. However, in the statement of activities, the debt and related expenses are reported.	<u>(1,713)</u>
Total changes in net assets at December 31, 2009 per Statement of Activities	<u>\$ (90,464)</u>

The accompanying notes are an integral part of the basic financial statements.

FUND DESCRIPTIONS - FIDUCIARY FUNDS

AGENCY FUNDS

All of these funds are reflected in the totals of the agency funds presented in the statement of fiduciary assets and liabilities.

Jean Lafitte Fund

To account for funds associated with the economic development and tourism in the parishes traversed by the Jean Lafitte Scenic Byway.

Real French Fund

To account for funds associated with the economic development and tourism in the parishes traversed by the Real French Destination Scenic Byway.

Visitor Enterprise Fund

To account for funds appropriated by the Louisiana State Treasury.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statement of Fiduciary Assets and Liabilities - Agency Funds
December 31, 2009

Assets

Cash and cash equivalents	<u>\$ 4,636</u>
---------------------------	-----------------

Liabilities

Due to others	<u>\$ 4,636</u>
---------------	-----------------

The accompanying notes are an integral part of the basic financial statements.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements

(1) Summary of Significant Accounting Policies

The Lafayette Parish Convention and Visitors Commission (hereafter referred to as the "Commission") has been created by and in accordance with provisions of Act 38 of the State of Louisiana of 1974, Lafayette Parish Ordinance No. 277 of 1974, for the purpose of promoting the Convention and Visitors Industry of the Lafayette Parish area to the greatest possible extent.

The accompanying financial statements of the Commission have been prepared in conformity with generally accepted accounting principles (GAAP) generally accepted in the United States of America as applied to governmental units. GAAP includes all relevant Governmental Accounting Standards Board (GASB) pronouncements. GASB is the accepted standard-setting body for establishing governmental and financial reporting principles. The accounting and reporting framework and the more significant accounting policies are discussed in subsequent sections of this note.

The accounting and reporting policies of the Commission conform to generally accepted accounting principles as applicable to governments. Such accounting and reporting procedures also conform to the requirements of Louisiana Revised Statute 24:513 and to the industry audit guide, Audits of State and Local Governmental Units.

The following is a summary of certain significant accounting policies:

A. Financial Reporting Entity

This report includes all funds and account groups which are controlled by or dependent on the Commission and legislative branches (the President and Board of Commissioners). Control by or dependence on the Commission was determined on the basis of budget adoption, taxing authority, authority to issue debt, election or appointment of governing body, and other general oversight responsibility.

Based on the foregoing criteria, certain units of local government over which the Commission exercises no oversight responsibility, such as the parish council, parish school board, other independently elected parish officials, and municipalities within the parish, are excluded from the accompanying financial statements. These units of government are considered separate reporting entities and issue financial statements separate from that of the Commission.

The Commission is governed by a Board of Commissioners composed of nine members. One member is appointed by the Acadiana Hotel-Motel Association; one member is appointed by the Restaurant Association; one member is appointed by the Retail Merchants Association; one member is appointed by the President of the Lafayette Parish Consolidated Government; four members are appointed by the Lafayette Parish Consolidated Government; and one member is appointed by the Greater Lafayette Chamber of Commerce.

The Commission is considered a related organization of the Lafayette City – Parish Consolidated Government. The Government is responsible for appointing members to the Board of Commissioners but the Government's accountability does not extend beyond making these appointments.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

B. Basis of Presentation

Government-Wide Financial Statements (GWFS)

The statement of net assets and statement of activities display information about the reporting government as a whole. They include all funds of the reporting entity, except the fiduciary funds. The Commission has no business-type activities.

The statement of activities presents a comparison between program revenues of the Commission and the cost of the function. Program revenues are derived directly from Commission users as a fee for services. Revenues that are not classified as program revenues, including taxes, are presented as general revenues.

Fund Financial Statements (FFS)

The accounts of the Commission are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a separate set of self-balancing accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions. The minimum number of funds is maintained consistent with legal and managerial requirements.

The various funds of the Commission are classified into two categories – governmental and fiduciary. The emphasis on fund financial statements is on major governmental funds. A fund is considered major if it is the primary operating fund of the Commission or meets the following criteria:

- a. Total assets, liabilities, revenues, or expenditures/expenses of that individual governmental or enterprise fund are at least 10 percent of the corresponding total for all funds of that category or type; and
- b. Total assets, liabilities, revenues, or expenditures/expenses of the individual governmental or enterprise fund are at least 5 percent of the corresponding total for all governmental and enterprise funds combined.

The fund of the Commission considered to be a major fund is described below:

Governmental Fund -

General Fund

The General Fund is the principal fund of the Commission and is used to account for all financial resources of the Commission. General operating expenditures are paid from this fund.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

The following are nonmajor funds:

Agency Funds

Agency Funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. Agency funds are used to account for all receipts and disbursements associated with the following:

Jean Lafitte Scenic Byway District Fund - To account for funds associated with the economic development and tourism in the parishes traversed by the Jean Lafitte Scenic Byway.

Real French Destination Scenic Byway District Fund - To account for funds associated with the economic development and tourism in the parishes traversed by the Real French Destination Scenic Byway.

Visitor Enterprise Fund - To account for funds appropriated by the Louisiana State Treasury.

C. Measurement Focus/Basis of Accounting

Measurement focus is a term used to describe "which" transactions are recorded within the various financial statements. Basis of accounting refers to "when" transactions are recorded regardless of the measurement focus applied.

Measurement Focus

In the government-wide statement of net assets and the statement of activities, governmental activities are presented using the economic resources measurement. The accounting objectives of this measurement focus are the determination of operating income, change in net assets (or cost recovery), financial position, and cash flows. All assets and liabilities (whether current or noncurrent) associated with these activities are reported.

In the fund financial statements, the current financial resources measurement focus is used. Only current financial assets and liabilities are generally included on their balance sheets. Their operating statements present sources and uses of available spendable financial resources during a given period. These funds use fund balance as their measure of available spendable financial resources at the end of the period.

Basis of Accounting

In the government-wide statement of net assets and statement of activities, governmental activities are presented using the accrual basis of accounting. Under the accrual basis of accounting, revenues are recognized when earned and expenses are recorded when the liability is incurred or economic asset is used.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

In the fund financial statements, governmental funds are presented on the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when "measurable and available." Measurable means knowing or being able to reasonably estimate the amount. Available means collectible within 60 days of the end of the year. Fiduciary funds are presented on the cash basis of accounting, which approximates the modified accrual basis of accounting.

When both restricted and unrestricted resources are available for use, it is the Commission's policy to use restricted resources first, then unrestricted resources as they are needed.

D. Assets, Liabilities and Equity

Cash, interest-bearing deposits, and investments

For purposes of the Statement of Net Assets, cash and interest-bearing deposits include all demand accounts and money market mutual fund investments of the Commission.

Receivables

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received.

Capital Assets

The accounting treatment for buildings, improvements and equipment (capital assets) depends on whether they are reported in the government-wide or fund financial statements.

In the government-wide financial statements, capital assets are capitalized at historical cost, or estimated historical cost if actual is unavailable, except for donated fixed assets, which are recorded at their estimated fair value at the date of donation. Interest costs are not capitalized as they relate to fixed assets. The Commission's threshold for capitalization is \$1,000.

Depreciation of all exhaustible capital assets is recorded as an allocated expense in the Statement of Activities, with accumulated depreciation reflected in the Statement of Net Assets. Depreciation is provided over the assets' estimated useful lives using the straight-line method of depreciation. The range of estimated useful lives by type of asset is as follows:

Buildings and improvements	20-40 years
Equipment and vehicles	5-15 years

In the fund financial statements, capital assets used in governmental fund operations are accounted for as capital outlay expenditures of the governmental fund upon acquisition.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

Compensated Absences

Employees of the Commission's office earn from 12 to 18 days per year of vacation leave depending on length of service. In addition, employees earn 12 days of sick leave each year. Employees, with the exception of the Executive Director, shall be allowed to carry over one-third of their vacation leave earned during the current calendar year. The Executive Director is allowed to carryover all vacation leave earned. Sick leave may be accumulated to a maximum of 130 days; however, sick leave is not payable upon termination. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are recorded in the government-wide statements as long-term debt. An employee who has depleted his/her accumulated sick and annual leave as a result of a seriously incapacitating and extended illness or injury may ask to receive donations of sick leave from other employees through the Sick Leave Bank (Medical Leave Assistance Program) in order that the ill/injured employee may receive income during the period when they are unable to work. The employee must have been with the Commission a minimum of six months.

Equity Classifications

In the government-wide statements, equity is classified as net assets and displayed in three components:

- a. Invested in capital assets, net of related debt – Consists of capital assets including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.
- b. Restricted net assets – Consists of net assets with constraints placed on the use either by (1) external groups such as creditors, grantors, contributors, or laws or regulations of other governments; or (2) law through constitutional provisions or enabling legislation. The Commission has no restricted net assets.
- c. Unrestricted net assets – All other net assets that do not meet the definition of "restricted" or "invested in capital assets, net of related debt."

In the fund statements, governmental fund equity is classified as fund balance. Fund balance is further classified as reserved and unreserved, with unreserved further split between designated and undesignated.

Fund balance designated is comprised of the following:

Office building remodeling	<u>\$1,000,000</u>
----------------------------	--------------------

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

E. Budgetary Accounting

A budget for the General Fund is prepared on a basis consistent with generally accepted accounting principles (GAAP). Budgeted amounts are as originally prepared or as amended by the Commission. All budgetary appropriations lapse at the end of each fiscal year.

F. Prepaid Items

Payments made to vendors for services that will benefit periods beyond December 31, 2009 are recorded as prepaid items.

G. Expenditures

In the government-wide financial statements, expenses are classified by function. In the fund financial statements, expenditures are classified by character. In the fund financial statements, governmental funds report expenditures of financial resources.

H. Accounting Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make certain estimates and assumptions. Those estimates affect the reported amounts of assets and liabilities.

(2) Cash and Investments

Under state law, the Commission may deposit funds within a fiscal agent bank organized under the laws of the State of Louisiana, the laws of any other state in the Union, or the laws of the United States. The Commission may invest in certificates and time deposits of state banks organized under Louisiana law and national banks having principal offices in Louisiana. At December 31, 2009 the Commission has cash and interest bearing deposits (book balances) totaling \$253,001, of which \$4,636 is attributable to nonmajor fiduciary funds, which are not presented in the statement of net assets.

These deposits are stated at cost, which approximates market. Custodial credit risk is the risk that in the event of a bank failure, the Commission's deposits may not be returned to it. The Commission's policy, by state law, is that all deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent bank. These securities are held in the name of the pledging fiscal agent bank in a holding or custodial bank that is mutually acceptable to both parties. Deposit balances (bank balances) at December 31, 2009, are secured as follows:

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

Bank balances	<u>\$ 312,591</u>
At December 31, 2009 the deposits are secured as follows:	
Insured	\$ 283,136
Uninsured and collateral held by pledging bank not in Lafayette Convention and Visitors Commission's name	<u>29,455</u>
Total	<u>\$ 312,591</u>

At December 31, 2009, the Commission has one money market mutual fund investment. This investment is composed of Treasury bills, notes, and other obligations that are fully guaranteed as to payment by the United States government. Because of the safety of this investment, this investment takes exception to state law requiring security of federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The Commission had only one investment on which GASB Statement No. 31 applied. This investment was an investment in LAMP, which is also considered to be a money market mutual fund investment identified in the preceding sentences. GASB Statement No. 31 requires that investments, that fall within the definitions of said statement, be recorded at fair value. However, Statement No. 31 also states that investments in an external investment pool can be reported at amortized cost if the external investment pool operates in a manner consistent with the Security Exchange Commission's (SEC's) Rule 2a7. LAMP is an external investment pool that operates in a manner consistent with SEC Rule 2a7. LAMP is also regulated by the Treasury of the State of Louisiana and fair value of the position in the pool is the same as the value of pool shares.

LAMP is administered by LAMP, Inc., a non-profit corporation organized under the laws of the State of Louisiana. Only local government entities having contracted to participate in LAMP have an investment interest in its pool of assets. The primary objective of LAMP is to provide a safe environment for the placement of public funds in short-term, high quality investments. The LAMP portfolio includes only securities and other obligations in which local governments in Louisiana are authorized to invest in accordance with LSA-R.S. 33:2955. Accordingly, LAMP investments are restricted to securities issued, guaranteed, or backed by the U.S. Treasury, the U.S. government, or one of its agencies, enterprises, or instrumentalities, as well as repurchase agreements collateralized by those securities.

Effective August 1, 2001, LAMP's investment guidelines were amended to permit the investment in government-only money market funds. In its 2001 Regular Session, the Louisiana Legislature (Senate Bill No. 512, Act 701) enacted LSA-R.S. 33:2955 (a) (1) (h) which allows all municipalities, parishes, school boards, and any other political subdivisions of the State to invest in "Investment grade (A-1/P-1) commercial paper of domestic United States corporations." Effective October 1, 2001, LAMP's investment guidelines were amended to allow the limited investment in A-1 or A-1+ commercial paper.

The dollar weighted average portfolio maturity of LAMP assets is restricted to not more than 90 days, and consists of no securities with a maturity in excess of 397 days. LAMP is designed to be highly liquid to give its participants immediate access to their account balances. The investments in LAMP are stated at fair value based on quoted market rates. The fair value is determined on a weekly basis by LAMP and the value of the position in the external investment pool is the same as the value

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

of the pool shares.

LAMP, Inc. is subject to the regulatory oversight of the state treasurer and the board of directors. LAMP is not registered with the SEC as an investment company.

At December 31, 2009, the Commission's investment, at cost, is \$2,792,303. The amortized cost of this investment at December 31, 2009 is also \$2,792,303.

(3) Taxes Receivable

The balance in taxes receivable of \$123,564 at December 31, 2009 represents the Commission's portion of the accommodation tax collected in December by the parish tax collector.

(4) Capital Assets

Capital asset activity for the year ended December 31, 2009 was as follows:

	Balance 01/01/09	Additions	Deletions	Balance 12/31/09
Governmental activities:				
Capital assets not being depreciated:				
Construction in progress	\$ 4,523	\$ -	(4,523)	\$ -
Capital assets being depreciated:				
Buildings and improvements	431,327	181,207	-	612,534
Equipment	215,957	2,367	-	218,324
Totals	<u>651,807</u>	<u>183,574</u>	<u>(4,523)</u>	<u>830,858</u>
Less accumulated depreciation				
Buildings and improvements	(215,126)	(14,632)	-	(229,758)
Equipment	(172,683)	(10,639)	-	(183,322)
Total accumulated depreciation	<u>(387,809)</u>	<u>(25,271)</u>	<u>-</u>	<u>(413,080)</u>
Governmental activities, capital assets, net	<u>\$ 263,998</u>	<u>\$ 158,303</u>	<u>\$ (4,523)</u>	<u>\$ 417,778</u>

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

Depreciation expense was charged to governmental activities as follows:

Administration and public affairs	<u>\$ 25,271</u>
-----------------------------------	------------------

(5) Deferred Revenue

Deferred revenue of \$145,798 at December 31, 2009 consists of collections for the 2010 Cycle Zydeco event.

(6) Changes in Long-Term Liabilities

The following is a summary of compensated absences transactions of the Commission for the year ended December 31, 2009. Because this relates to governmental activities, payments are made from the general fund.

	<u>Balance 1/1/2009</u>	<u>Additions</u>	<u>Reductions</u>	<u>Balance 12/31/2009</u>
Compensated absences	<u>\$ 5,093</u>	<u>\$ 2,844</u>	<u>\$ 1,131</u>	<u>\$ 6,806</u>

(7) Retirement Contributions

All employees are members of one of the following retirement systems during the year ended December 31, 2009:

- Federal Social Security System
- Parochial Employees' Retirement System

Pertinent information relative to both plans follows:

A. Federal Social Security System

All employees of the Commission were members of the Federal Social Security System through June 30, 2001. After June 30, 2001, some employees opted to participate in the State of Louisiana Deferred Compensation Plan, as opposed to the Social Security System. As of January 1, 2006, the Commission changed from the deferred compensation to the Parochial Employees' Retirement System of Louisiana. Membership in this plan is mandatory for all eligible employees and the remainder of the employees participate in the Social Security System. The Commission and the employees contributed a percentage of employee's salary to the System (7.65% contributed by the Commission; 7.65% by the employee). The Commission's contribution during the year ended December 31, 2009 amounted to \$11,065.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

B. Parochial Employees' Retirement System

This plan is a cost-sharing multiple-employer defined benefit pension plan. The plan is controlled and administered by a separate board of trustees. The system provides retirement, death, and disability benefits. Plan members are required to contribute 9.5 percent of their annual covered salary to the system while the Commission is required to contribute the statutory rate of 12.75 percent of the total covered salary. The Commission's contributions to the system for the year ended December 31, 2009, 2008, and 2007 were \$74,088, \$76,276, and \$74,283, respectively, equal to the required contribution for the year.

A publicly available financial report that includes financial statements and required supplemental financial information may be obtained by writing to the Parochial Employees' Retirement System, P.O. Box 14619, Baton Rouge, Louisiana 70898-4619.

(8) Leasing Arrangements

The Commission has one operating lease agreement for the lease of a vehicle. The lease was initiated in 2008 for a term of three years. Rental expense for the year ended December 31, 2009 was \$8,220. The following is a schedule of minimum future rentals for the operating lease as of December 31, 2009:

<u>Year Ended December 31,</u>	<u>Total</u>
2010	\$ 8,220
2011	<u>1,370</u>
Total	<u>\$ 9,590</u>

(9) Risk Management

The Commission is exposed to risks of loss in the areas of general and auto liability, property hazards, and workers' compensation. Those risks are handled by purchasing commercial insurance. There have been no significant reductions in insurance coverage during the current fiscal year nor have settlements exceeded coverage for any of the past three fiscal years.

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Notes to Basic Financial Statements (continued)

(10) Board of Commissioners' Compensation

No per diem or other compensation was paid to commissioners of the Lafayette Parish Convention and Visitors Commission for the year ended December 31, 2009.

(11) Changes in Agency Fund Balances

Changes in agency fund balance due to others are as follows:

	<u>Jean Lafitte Fund</u>	<u>Real French Fund</u>	<u>Visitor Enterprise Fund</u>	<u>Total</u>
Balances, December 31, 2008	\$ 3,044	\$ 185	\$ 162,581	\$ 165,810
Additions	8	-	66,928	66,936
Reductions	<u>(25)</u>	<u>(85)</u>	<u>(228,000)</u>	<u>(228,110)</u>
Balances, December 31, 2009	<u>\$ 3,027</u>	<u>\$ 100</u>	<u>\$ 1,509</u>	<u>\$ 4,636</u>

**REQUIRED
SUPPLEMENTARY INFORMATION**

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Budgetary Comparison Schedule
For the Year Ended December 31, 2009

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Revenues:				
Taxes	\$ 2,840,000	\$ 2,525,000	\$ 2,524,095	\$ (905)
State grants	25,000	25,000	24,190	(810)
Fees and service	36,000	30,000	29,125	(875)
Co-op programs	27,000	75,000	98,795	23,795
Interest	102,000	12,000	12,320	320
Cycle Zydeco	150,000	150,000	161,426	11,426
Miscellaneous	35,000	2,000	2,025	25
Total revenues	<u>3,215,000</u>	<u>2,819,000</u>	<u>2,851,976</u>	<u>32,976</u>
Expenditures:				
Current -				
Culture and recreation:				
Personnel	893,000	893,000	842,316	50,684
Administrative and public affairs	362,000	362,000	262,536	99,464
Tourism program	836,900	836,900	801,435	35,465
Convention program	367,000	367,000	269,653	97,347
Membership	5,600	5,600	3,129	2,471
Winter visitor marketing	68,000	68,000	50,455	17,545
Film commission program	65,500	65,500	53,726	11,774
Sports events	225,000	225,000	184,895	40,105
Gateway	100,000	100,000	98,000	2,000
Festival promotion	75,000	75,000	82,876	(7,876)
Local awareness	13,000	13,000	21,912	(8,912)
Special projects	24,000	24,000	25,000	(1,000)
Unplanned events	135,000	135,000	219,523	(84,523)
Capital outlay	45,000	265,000	179,051	85,949
Total expenditures	<u>3,215,000</u>	<u>3,435,000</u>	<u>3,094,507</u>	<u>340,493</u>
Deficiency of revenues over expenditures	<u>-</u>	<u>(616,000)</u>	<u>(242,531)</u>	<u>373,469</u>
Fund balance, beginning of year	<u>3,303,183</u>	<u>3,303,183</u>	<u>3,303,183</u>	<u>-</u>
Fund balance, end of year	<u>\$ 3,303,183</u>	<u>\$ 2,687,183</u>	<u>\$ 3,060,652</u>	<u>\$ 373,469</u>

OTHER SUPPLEMENTARY INFORMATION

OTHER FINANCIAL INFORMATION

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Balance Sheets
Governmental Fund
December 31, 2009
With Comparative Amounts for December 31, 2008

	<u>2009</u>	<u>2008</u>
ASSETS		
Cash and investments	\$ 3,040,668	\$ 3,194,755
Taxes receivable	123,564	226,556
Accounts receivable	-	1,830
Prepaid items	66,647	74,138
Lease deposit	<u>350</u>	<u>350</u>
Total assets	<u>\$ 3,231,229</u>	<u>\$ 3,497,629</u>
LIABILITIES AND FUND BALANCE		
Liabilities:		
Accounts payable	\$ 24,779	\$ 42,618
Deferred revenue	<u>145,798</u>	<u>151,828</u>
Total liabilities	<u>170,577</u>	<u>194,446</u>
Fund balance:		
Reserved for prepaid items	66,647	74,138
Designated	1,000,000	1,000,000
Unreserved and undesignated	<u>1,994,005</u>	<u>2,229,045</u>
Total fund balance	<u>3,060,652</u>	<u>3,303,183</u>
Total liabilities and fund balance	<u>\$ 3,231,229</u>	<u>\$ 3,497,629</u>

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Statements of Revenues, Expenditures, and Changes in Fund Balance-
Governmental Fund
For the Year Ended December 31, 2009
With Comparative Amounts for the Year Ended December 31, 2008

	<u>2009</u>	<u>2008</u>
Revenues:		
Taxes	\$ 2,524,095	\$ 3,144,137
State funds and grants	24,190	125,000
Fees and service	29,125	33,150
Co-op programs	98,795	37,033
Interest	12,320	58,599
Cycle Zydeco	161,426	128,451
Miscellaneous	<u>2,025</u>	<u>15,070</u>
Total revenues	<u>2,851,976</u>	<u>3,541,440</u>
Expenditures:		
Current -		
Culture and recreation:		
Personnel	842,316	812,296
Administrative and public affairs	262,536	216,980
Tourism program	801,435	813,783
Convention program	269,653	254,398
Membership	3,129	2,505
Winter visitor marketing	50,455	42,079
Film commission program	53,726	46,978
Sports events	184,895	176,612
Gateway	98,000	83,000
Festival promotion	82,876	57,138
Local awareness	21,912	13,424
Special projects	25,000	12,849
Unplanned events	219,523	143,393
Capital outlay	<u>179,051</u>	<u>8,922</u>
Total expenditures	<u>3,094,507</u>	<u>2,684,357</u>
Excess (deficiency) of revenues over expenditures	(242,531)	857,083
Fund balance, beginning of year	<u>3,303,183</u>	<u>2,446,100</u>
Fund balance, end of year	<u>\$ 3,060,652</u>	<u>\$ 3,303,183</u>

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Budgetary Comparison Schedule - Revenues
For the Year Ended December 31, 2009

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Taxes:				
Hotel and motel tax	<u>\$ 2,840,000</u>	<u>\$ 2,525,000</u>	<u>\$ 2,524,095</u>	<u>\$ (905)</u>
Intergovernmental:				
State grants	<u>25,000</u>	<u>25,000</u>	<u>24,190</u>	<u>(810)</u>
Fees and services:				
Memberships	<u>36,000</u>	<u>30,000</u>	<u>29,125</u>	<u>(875)</u>
Miscellaneous:				
Co-op programs	27,000	75,000	98,795	23,795
Interest	102,000	12,000	12,320	320
Cycle Zydeco	150,000	150,000	161,426	11,426
Other sources	<u>35,000</u>	<u>2,000</u>	<u>2,025</u>	<u>25</u>
	<u>314,000</u>	<u>239,000</u>	<u>274,566</u>	<u>35,566</u>
Total revenues	<u>\$ 3,215,000</u>	<u>\$ 2,819,000</u>	<u>\$ 2,851,976</u>	<u>\$ 32,976</u>

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures
For the Year Ended December 31, 2009

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Current:				
Culture and recreation:				
Personnel -				
Salaries	\$ 680,000	\$ 680,000	\$ 666,496	\$ 13,504
Payroll taxes	22,000	22,000	11,065	10,935
Hospitalization	105,000	105,000	90,667	14,333
Retirement	86,000	86,000	74,088	11,912
Total personnel	<u>893,000</u>	<u>893,000</u>	<u>842,316</u>	<u>50,684</u>
Administrative and public affairs -				
Collection - hotel and motel tax	13,500	13,500	12,334	1,166
Insurance and bonding	28,000	28,000	14,622	13,378
Telephone and telegraph	15,000	15,000	15,168	(168)
Utilities and sanitation service	22,000	22,000	17,189	4,811
Janitorial service	9,000	9,000	14,360	(5,360)
Equipment rental	9,000	9,000	16,302	(7,302)
Office supplies and equipment	45,000	45,000	61,017	(16,017)
Postage	55,000	55,000	44,222	10,778
Auto lease	14,000	14,000	11,105	2,895
Accounting	19,000	19,000	16,910	2,090
Legal and administrative advertising	6,500	6,500	4,688	1,812
Professional membership	21,000	21,000	19,566	1,434
Uniforms	3,000	3,000	1,528	1,472
Staff education	2,000	2,000	683	1,317
Web development	100,000	100,000	12,842	87,158
Total administrative and public affairs	<u>362,000</u>	<u>362,000</u>	<u>262,536</u>	<u>99,464</u>
Tourism program -				
Magazine and newspaper advertising	511,400	511,400	489,149	22,251
Outdoor advertising	55,000	55,000	30,168	24,832
Printed literature	61,000	61,000	64,337	(3,337)
Special promotional aids	30,000	30,000	28,392	1,608
News release and photography	3,500	3,500	-	3,500
Promotional - events, tours, shows	100,000	100,000	126,318	(26,318)
Services for visitors	12,000	12,000	11,711	289

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures (continued)
For the Year Ended December 31, 2009

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Travel by staff	\$ 45,000	\$ 45,000	\$ 39,425	\$ 5,575
Auto gas and oil	4,000	4,000	4,461	(461)
Entertainment by staff	1,000	1,000	-	1,000
Professional memberships	11,000	11,000	4,883	6,117
Staff education	3,000	3,000	1,592	1,408
Telephone and telegraph	-	-	999	(999)
Total tourism program	<u>836,900</u>	<u>836,900</u>	<u>801,435</u>	<u>35,465</u>
Convention program -				
Magazine and newspaper advertising	100,000	100,000	112,777	(12,777)
Outdoor advertising	20,000	20,000	13,940	6,060
Printed literature	40,000	40,000	31,111	8,889
Specialty promotional aids	35,000	35,000	34,702	298
Promotional - events, tours, shows	35,000	35,000	23,481	11,519
Services for conventions and meetings	10,000	10,000	7,536	2,464
Travel by staff	31,000	31,000	13,239	17,761
Entertainment by staff and commissioner	1,000	1,000	-	1,000
Auto lease	4,000	4,000	2,281	1,719
Convention assistance program	80,000	80,000	28,229	51,771
Professional memberships	7,000	7,000	2,357	4,643
News release and photography	1,000	1,000	-	1,000
Staff education	3,000	3,000	-	3,000
Total convention program	<u>367,000</u>	<u>367,000</u>	<u>269,653</u>	<u>97,347</u>
Membership program -				
Entertainment by staff	500	500	159	341
Travel by staff	300	300	-	300
Printed literature	4,000	4,000	2,970	1,030
Staff education	500	500	-	500
Professional memberships	300	300	-	300
Total membership program	<u>5,600</u>	<u>5,600</u>	<u>3,129</u>	<u>2,471</u>
Winter visitor marketing program -				
Magazine and newspaper advertising	32,000	32,000	37,360	(5,360)
Promotional - events, tours, shows	20,000	20,000	4,848	15,152
Printed literature	4,000	4,000	2,100	1,900
Telephone and telegraph	4,000	4,000	3,670	330
Travel by staff	8,000	8,000	2,477	5,523
Total winter visitor marketing program	<u>68,000</u>	<u>68,000</u>	<u>50,455</u>	<u>17,545</u>

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures (continued)
For the Year Ended December 31, 2009

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Film commission program -				
Film photo library	\$ 1,500	\$ 1,500	\$ 500	\$ 1,000
Promotional - events, tours, shows	30,000	30,000	25,608	4,392
Printed literature	9,000	9,000	4,059	4,941
Travel by staff	5,000	5,000	3,559	1,441
Video coordination	20,000	20,000	20,000	-
Total film commission program	<u>65,500</u>	<u>65,500</u>	<u>53,726</u>	<u>11,774</u>
Sports events -				
Printed literature	9,000	9,000	2,656	6,344
Promotional - events, tours, shows	65,000	65,000	36,206	28,794
Travel by staff	11,000	11,000	1,550	9,450
Cycle Zydeco	140,000	140,000	144,483	(4,483)
Total sports events	<u>225,000</u>	<u>225,000</u>	<u>184,895</u>	<u>40,105</u>
Gateway -				
Contributions to Gateway project	<u>100,000</u>	<u>100,000</u>	<u>98,000</u>	<u>2,000</u>
Festival promotion program -				
Promotional - events, shows	5,000	5,000	5,092	(92)
Specialty promotional items	10,000	10,000	3,040	6,960
Printed literature	60,000	60,000	74,744	(14,744)
Total festival promotion program	<u>75,000</u>	<u>75,000</u>	<u>82,876</u>	<u>(7,876)</u>
Local awareness -				
News release and photography	1,000	1,000	-	1,000
Printed literature	10,000	10,000	12,599	(2,599)
Promotions and/or travel	1,000	1,000	-	1,000
Promotional - events, tours, shows	1,000	1,000	9,313	(8,313)
Total local awareness program	<u>13,000</u>	<u>13,000</u>	<u>21,912</u>	<u>(8,912)</u>
Special projects -				
Advertising & promotional items	<u>24,000</u>	<u>24,000</u>	<u>25,000</u>	<u>(1,000)</u>

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana
General Fund

Budgetary Comparison Schedule - Expenditures (continued)
For the Year Ended December 31, 2009

	Original Budget	Final Budget	Actual	Variance with Final Budget Positive (Negative)
Unplanned events -				
Office repairs & maintenance	\$ 75,000	\$ 75,000	\$ 76,746	\$ (1,746)
Future projects	<u>60,000</u>	<u>60,000</u>	<u>142,777</u>	<u>(82,777)</u>
Total unplanned events	<u>135,000</u>	<u>135,000</u>	<u>219,523</u>	<u>(84,523)</u>
 Total culture and recreation	 <u>3,170,000</u>	 <u>3,170,000</u>	 <u>2,915,456</u>	 <u>254,544</u>
Capital outlay -				
Equipment	<u>45,000</u>	<u>265,000</u>	<u>179,051</u>	<u>85,949</u>
 Total capital outlay	 <u>45,000</u>	 <u>265,000</u>	 <u>179,051</u>	 <u>85,949</u>
 Total expenditures	 <u>\$3,215,000</u>	 <u>\$3,435,000</u>	 <u>\$3,094,507</u>	 <u>\$ 340,493</u>

**INTERNAL CONTROL,
COMPLIANCE,
AND OTHER
MATTERS**

KOLDER, CHAMPAGNE, SLAVEN & COMPANY, LLC

CERTIFIED PUBLIC ACCOUNTANTS

C. Burton Kolder, CPA*
Russell F. Champagne, CPA*
Victor R. Slaven, CPA*
P. Troy Counville, CPA*
Gerald A. Thibodeaux, Jr., CPA*
Robert S. Carter, CPA*
Arthur R. Mixon, CPA*

Tynes E. Mixon, Jr., CPA
Allen J. LaBry, CPA
Albert R. Leger, CPA, PFS, CSA*
Penny Angelle Scruggins, CPA
Christine L. Cousin, CPA
Mary T. Thibodeaux, CPA
Marshall W. Guidry, CPA
Alan M. Taylor, CPA
James R. Roy, CPA
Robert J. Metz, CPA
Kelly M. Doucet, CPA
Cheryl L. Bertay, CPA, CVA
Mandy B. Sell, CPA
Paul L. Delcambre, Jr., CPA
Wanda F. Arcevent, CPA
Kristin B. Detuzet, CPA
Richard R. Anderson Br., CPA
Carolyn C. Anderson, CPA

Retired:
Conrad O. Chapman, CPA* 2008
Harry J. Cloisio, CPA 2007

* A Professional Accounting Corporation

P.O. Box 250
Breaux Bridge, LA 70517

Phone (337) 332-4020
Fax (337) 332-2867

OFFICES

185 South Beadle Rd.
Lafayette, LA 70508
Phone (337) 233-4141
Fax (337) 232-6880

450 East Main Street
New Iberia, LA 70560
Phone (337) 367-8204
Fax (337) 367-9208

113 East Bridge St.
Breaux Bridge, LA 70517
Phone (337) 332-4020
Fax (337) 332-2867

200 South Main Street
Abbeville, LA 70510
Phone (337) 893-7944
Fax (337) 893-7946

1234 David Dr. Ste 200
Morgan City, LA 70380
Phone (888) 384-2020
Fax (888) 384-3020

1013 Main Street
Franklin, LA 70538
Phone (337) 828-0272
Fax (337) 828-0290

408 West Cotton Street
Ville Platte, LA 70588
Phone (337) 383-2762
Fax (337) 363-3049

133 East Waddell St.
Mentzville LA 71351
Phone (318) 253-9252
Fax (318) 253-8881

332 West 6th Avenue
Oberlin, LA 70636
Phone (337) 639-4737
Fax (337) 639-4568

621 Main Street
Pineville, LA 71360
Phone (318) 442-4421
Fax (318) 442-9833

WEB SITE:
WWW.KCSRCPAS.COM

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

The President and Members of
the Board of Commissioners
Lafayette Parish Convention
and Visitors Commission
Lafayette, Louisiana

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Lafayette Parish Convention and Visitors Commission as of and for the year ended December 31, 2009, which collectively comprise the Commission's basic financial statements and have issued our report thereon dated May 21, 2010. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Lafayette Parish Convention and Visitors Commission as of and for the year ended December 31, 2009, in accordance with auditing standards generally accepted in the United States of America, we considered the Lafayette Parish Convention and Visitor Commission's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over financial reporting.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be significant deficiencies or material weaknesses and therefore there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified deficiencies in internal control over financial reporting that we consider to be material weaknesses.

Member of:
AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

Member of:
SOCIETY OF LOUISIANA
CERTIFIED PUBLIC ACCOUNTANTS

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the following deficiencies described in the accompanying schedule of prior and current audit findings and management's corrective action plan as items 09-1 and 09-2 to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Lafayette Parish Convention and Visitors Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The Commission's response to the findings identified in our audit is described in the accompanying schedule of prior and current audit findings and management's corrective action plan. We did not audit the Commission's response and, accordingly, we express no opinion on it.

This report is intended solely for the information and use of management, Board of Commissioners, and others within the organization and is not intended to be and should not be used by anyone other than these specified parties. Although the intended use of this report may be limited, under Louisiana Revised Statute 24:513, this report is distributed by the Legislative Auditor as a public document.

Kolder, Champagne, Slaven & Company, LLC

Certified Public Accountants

Lafayette, Louisiana
May 21, 2010

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Schedule of Prior and Current Audit Findings and
Management's Corrective Action Plan
Year Ended December 31, 2009

I. Prior Year Findings:

Internal Control over Financial Reporting

08-1 – Inadequate Segregation of Accounting Duties

Finding:

Due to the small number of employees, the Commission did not have adequate segregation of functions within the accounting system.

Status:

Unresolved; See item 09-1.

08-2 – Inadequate Controls over Financial Statement Preparation

Finding:

The Commission does not have a staff person who has the qualifications and training to apply generally accepted accounting principles (GAAP) in recording the entity's financial transactions or preparing its financial statements, including related notes.

Status:

Unresolved; See item 09-2.

Compliance and Other Matters

There were no findings to be reported under the above section.

Management Letter Items

There were no management letter items at December 31, 2008.

II. Current Year Findings and Management's Corrective Action Plan:

Internal Control over Financial Reporting

09-1 – Inadequate Segregation of Accounting Duties

Finding:

Due to the small number of employees, the Commission did not have adequate segregation of functions within the accounting system.

(continued)

LAFAYETTE PARISH CONVENTION AND VISITORS COMMISSION
Lafayette, Louisiana

Schedule of Prior and Current Audit Findings and
Management's Corrective Action Plan (continued)
Year Ended December 31, 2009

Management's Corrective Action Plan:

Mr. Gerald Breaux, Executive Director, has determined that it is not feasible to achieve adequate segregation of functions within the accounting system. No action is considered necessary.

09-2 – Inadequate Controls over Financial Statement Preparation

Finding:

The Commission does not have a staff person who has the qualifications and training to apply *generally accepted accounting principles (GAAP)* in recording the entity's financial transactions or preparing its financial statements, including related notes.

Management's Corrective Action Plan:

Mr. Gerald Breaux, Executive Director, has evaluated the cost vs. benefit of establishing internal controls over the preparation of financial statements in accordance with GAAP, and determined that it is in the best interest of the government to outsource this task to its independent auditors, and to carefully review the draft financial statements and notes prior to approving them and accepting responsibility for their contents and presentation.

Compliance and Other Matters

There are no findings to be reported under the above section.

Management Letter Items

There are no management letter items at December 31, 2009.